



Strengthening our community by creating opportunities for diverse housing alternatives.

**Board of Commissioners
Minutes of Regular Meeting
January 13, 2022 at 6:00 p.m.**

The regular meeting of the South Metro Housing Options (SMHO) Board of Commissioners was held virtually via Zoom on Thursday, January 13, 2021 at 6:00 p.m. MST at 5808 S. Rapp St., Suite 100, Littleton, CO 80120.

Commissioners Present

Kyle Henderson, Chairperson
Aubrey Ebbs, Vice Chairperson
Pat Cronenberger, Commissioner
Lauren Acres, Commissioner
Kate Peterson, Commissioner
Aaron Heumann, Commissioner
Sandra Petry, Resident Commissioner

Commissioners Absent

None

SMHO Leaders/Others Present

Corey Reitz, Executive Director
Brian Sheppelman, Director of Finance
Jeannie Erickson, Littleton Citizen
Pam Chadbourne, Littleton Citizen

Board Meeting Minutes

Call to Order

Commissioner Henderson called the meeting to order on January 13, 2022 at 6:03 p.m. MST. A quorum of members was present, and the meeting was ready to proceed with business.

Review of the Agenda

Commissioner Henderson reviewed the agenda. The agenda was adopted by the Board.

Unscheduled Public Appearances

Community Members Pam Chadbourne and Jeannie Erickson addressed the Board and voiced concerns about the disposition of the former Public Housing scattered sites.

Minutes

VOTE: Approval of the Minutes of December 9, 2021 Regular Meeting

Upon motion duly made by COMMISSIONER HEUMANN and seconded by COMMISSIONER CRONENBERGER, THE BOARD UNANIMOUSLY VOTED TO APPROVE THE MINUTES OF THE DECEMBER 9, 2021 REGULAR MEETING.

AYE: Chairman Henderson, Vice Chairperson Ebbs, Commissioner Heumann, Commissioner Peterson, Commissioner Cronenberger, Commissioner Acres and Commissioner Petry



South Metro Housing Options

NAY: None
ABSTAIN: None
ABSENT: None
MOTION CARRIED: 7:0:0:0

Financial Reports

VOTE: SMHO, Powers Circle Apartments (PCALLP), & Libby Bortz Assisted Living Center (LBALC) Financial Reports

Finance Director Brian Sheppelman presented the financial reports for September 2021. Project results were reported as of September 30, 2021. A high-level overview was provided and changes to account balances, budget variances, and vacancies were examined.

Upon motion duly made by VICE CHAIRPERSON EBBS and seconded by COMMISSIONER PETERSON, THE BOARD UNANIMOUSLY VOTED TO APPROVE THE FINANCIAL REPORTS AS OF SEPTEMBER 30, 2021.

AYE: Chairman Henderson, Vice Chairperson Ebbs , Commissioner Cronenberger, Commissioner Heumann, Commissioner Acres, Commissioner Petry and Commissioner Peterson

NAY: None
ABSTAIN: None
ABSENT: None
MOTION CARRIED: 7:0:0:0

Resolutions

VOTE: Resolution 22-01: Approval posting place for, location and dates of public meetings

Executive Director Reitz presented and recommended the approval of Resolution 22-01 designating the location for the posting of public meetings for 2022.

Upon motion duly made by COMMISSIONER CRONENBERGER and seconded by COMMISSIONER HUEMANN, THE BOARD UNANIMOUSLY VOTED TO APPROVE RESOLUTION 22-01.

AYE: Chairman Henderson, Vice Chairperson Ebbs, Commissioner Heumann, Commissioner Peterson, Commissioner Cronenberger, Commissioner Acres and Commissioner Petry
NAY: None
ABSTAIN: None



South Metro Housing Options

ABSENT: None

MOTION CARRIED: 7:0:0:0

Staff Reports

REAC Inspection

The REAC inspection at Bradley House went very well, especially considering the circumstances. SMHO has been notified of another REAC inspection in February, the next one being Alyson Court.

Staffing Update

Staffing continues to be a struggle, especially in the Maintenance department. Maintenance is extremely short staffed, and HR is currently working with a temp agency to try to fill some of the gaps. The HR Director will be retiring within the next couple of months, so the search for their replacement has begun.

Update from City Council Member Kelly Milliman

Council Member Milliman gave an update and reflection on the Study Session with City Council and the Littleton Housing Task Force.

Commissioner Reports

The Governance Committee proposed vetting certain policies in their monthly committee meetings, even if they do not require a formal resolution. SMHO staff will work with the Governance Committee and present to the rest of the board if necessary.

COVID vaccine and Emergency Sick Bank were the two new policies discussed.

Next Meeting

The next Board of Commissioners of South Metro Housing Options meeting is scheduled for February 10, 2022 at 6:00 p.m. MST. The meeting will be held at 5808 S. Rapp St., Littleton CO, 80120.

Adjournment

Upon motion duly made by COMMISSIONER HEUMANN, THE REGULAR BOARD MEETING ON JANUARY 13, 2022 AT 7:15 p.m. MST. The motion carried.

ATTEST:

X

Kyle Henderson
Chairman

X

Corey Reitz
Secretary